

CyXcel Team
Job Description: Analyst
07 January 2025

Job Title: Analyst

Department Name: CyXcel Team

Position Description:

The CyXcel Analyst role will provide the candidate with the opportunity to expand their skillset in strategic consulting and delivering solutions to clients as well as enhance their knowledge in cybersecurity and digital transformation. The following activities will be part of the Analyst's day-to-day responsibilities, however these may vary as the industry and associated technology is complex and constantly changing:

- Help clients identify and assess cyber risks and design strategies by participating in workshops and conducting detailed documentation reviews to determine maturity levels.
- Support the team with security assessments and audits by conducting control evaluations based on industry standard frameworks and detailing findings from review process.
- Develop reports and policies off the back of cybersecurity assessments, audits and other types of advisory activities associated with both reactive and proactive engagements.
- Conduct in-depth research to support ongoing client engagements to capture relevant insights on cybersecurity and understand market leading trends.
- Support the team by helping with incident management and following up on immediate response activities such as scheduling briefing calls initial data gathering.
- Manage email response during client engagements and ensure that key documentation is managed appropriately in either internal or external systems.
- Develop specific technical, legal and risk management knowledge bases to improve ability to support on client engagements in a meaningful way.

Skillssets & Abilities:

- I. Ability to write detailed reports and develop relevant recommendations
- II. Effective collaboration skills with a diverse team of subject matter experts
- III. Ability to problem solve across a wide range of security and technology challenges
- IV. Effective and efficient communication skills that exhibit clear messaging
- V. Structured organisation skills with attention to detail and time management
- VI. Enthusiasm to learn and build on skill sets through additional training
- VII. Quick to adapt to complex situations and new responsibilities of the role
- VIII. Interest in the evolving cyber threat landscape and proactive learning capacity